

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
Tuesday, April 1, 2003  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, and Elaine Wright. Director Perez arrived at 6:55 p.m.

General Manager Rita Velasquez, Administrator of Parks and Recreation David Wigginton, Fire Chief Mark Meaker, and Administrative Services Director Jeff Ramos were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President McElroy called the meeting to order at 6:30 p.m.
2. Director Mulberg led the Pledge of Allegiance.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. President McElroy announced after their special meeting on Monday evening, the Board gave direction to the General Manager to enter into contract negotiations with Keith Grueneberg to serve as Fire Chief of the EGCSD Fire Department.
2. Roy Herburger presented the Elk Grove Citizen's Eagle Award for Newsmaker of the Year to Adelay Idler, who along with the Elk Grove/Laguna Women's Group is working towards raising \$40,000 for the purchase of thermal imaging cameras for the Elk Grove CSD Fire Department. Ms. Idler thanked Roy for the recognition and presented the Board with another \$10,000 check, making the total fundraising efforts to date \$20,000.
3. Chief Meaker introduced two new employees to the Fire Department – Sheila Wolcott, Typist Clerk for the Fire Prevention Division, and Steve Arriola who will be moving from the Department's Fleet Maintenance Division to a fire fighter position.

**C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS**

1. General Manager Report – Rita Velasquez reported due to spring vacations, the volunteer reception scheduled for April 15 will be rescheduled for May 20. Rita stated she, along with Jeff Ramos and David Wigginton attended today's CSDA Legislative Conference where the representatives from the League of California Cities, CSAC, the Howard Jarvis Taxpayers' Association, the California Budget Project, and other speakers reported on the severity of the State's budget crisis and warned all local government agencies to prepare for possible reductions in property tax revenue. Rita indicated once the Governor releases the revision to the State budget in May, specifics on how or what that would mean to special districts and to Elk Grove CSD in particular can be better determined. Staff will continue to keep the Board updated as more information is released.

2. Administrative Services Department – Jeff Ramos reported a conditional offer of employment has been made to Karen Goesch for the Administrative Analyst position; interviews will be held for a part-time maintenance worker and recruitment has started for a part-time accounts payable clerk for the Administrative Services Department; budget meetings continue with Department Heads regarding the CSD and the District-wide Landscape Lighting Assessment District budgets; a soil sampling is scheduled Thursday at the proposed library site; and scheduled on tonight's agenda is the contract for Richardson and Company to perform CSD audit services for fiscal years 2003–04, 2004–05, and 2005–06.
3. Parks & Recreation Department – Hal Paris reported on March activities for the Department which served about 28,800 residents in recreation programs and over 900 guests at the Town Hall at a variety of different functions; Recreation Division highlights include the start of an adult soccer league program at the Laguna Community Park; Park Operations highlights include the completion of 129 different work orders and baseball field preparations; and highlights for the Planning and Design Division include the review of 18 projects. In terms of general information, Hal reported the Department brought in \$208,000 in fees and charges in March, representing a 17% increase over the same period last year; eight kids participated in the Operation Clyde program, a considerable improvement over last year; and staff was inundated today with swim lesson registrations which brought in almost \$55,000, a 33% increase over this same period last year.
4. Fire Department – Deputy Chief Keith Grueneberg indicated since the last report, crews responded to 534 incidents. One of significance to report was the fact that Engine 71 was struck by a southbound vehicle while responding to a traffic collision on Highway 99. As a result, three fire fighters were injured as well as one civilian. The accident also caused significant damage to the Engine; staff is waiting for an estimate on repairs needed and will keep the Board informed of the progress.

#### **D. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

#### **E. CONSENT CALENDAR**

1. The Board approved the March 18, 2003 regular Board meeting minutes. Derr-Mulberg, unanimous.
2. The Board adopted Resolution No. 2003–14, consenting to the execution of the Sacramento Regional Radio Communications System Licensing Agreement by the Sacramento Regional Fire/EMS Communications Center and agreeing to accept responsibility for payment of the District's pro-rata portion of the Center's obligation under the licensing agreement. Derr-Mulberg, unanimous.
3. The Board approved the Park Development Agreement for the Vista Creek Project with ANC Vista Creek, LLC. Derr-Mulberg, unanimous.
4. The Board authorized staff to enter into a contract for professional auditing services with Richardson & Company for the 2002–03, 2003–04, and 2004–05 fiscal year audits for a total amount not to exceed \$74,000 (\$28,600, \$22,400 and \$23,000). Derr-Mulberg, unanimous.

5. The Board approved Resolution No. 2003–15, directing the preparation and filing of the annual Engineer’s Report for fiscal year 2003–04 for the District Wide Landscape and Lighting Assessment District. The following sentence will be deleted under Item No. 6 of the Resolution – “No other property owner balloting will occur within the District Wide Landscape & Lighting Assessment district which will affect the 2003/04 fiscal year assessments as assessment increases will be limited to the cost of living adjustment as previously authorized and approved by the District’s property owners.” Mulberg–Derr, unanimous.

**F. ADVERTISED PUBLIC HEARINGS**

1. NONE

**G. PUBLIC HEARINGS**

1. NONE

**H. STAFF REPORTS**

1. The Board authorized staff to prepare a proposal/agreement to provide Fleet Maintenance Services to the Wilton Fire Protection District, subject to review and approval of the agreement by Legal Counsel and the General Manager, with subsequent approval by the Board. Derr–Wright, unanimous.
2. The Board approved in concept, the staffing of Engine 74 separately from Truck 74 and directed staff to: a) budget in the preliminary FY 2003–04 budget to hire nine (9) additional fire fighter and/or fire fighter–paramedic positions effective January 1, 2004; b) budget to promote three additional captains and up to six additional engineers no later than June 1, 2004; c) budget to staff Engine 74 (with a minimum of three personnel) separately from Truck 74 (with a minimum of four personnel) no later than June 1, 2004; and d) amend the listed revenue required from property taxes for the Fire Department set forth in Figure 11 of the Master Plan, beginning with FY 2003–04, to provide funding to cover the costs associated with the direction. Derr–Perez, unanimous.

General Manager Velasquez reiterated what she had reported on earlier regarding the State Budget crisis and cautioned the Board on impacts it may have on the District, especially the Fire Department since over 80% of their funding comes from property taxes.

**I. BOARD OF DIRECTORS BUSINESS**

1. NONE

**J. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

**K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

1. NONE

**L. ADJOURNMENT TO EXECUTIVE SESSION**

1. The Board adjourned to an Executive Session at 7:45 p.m.

**M. EXECUTIVE SESSION**

An Executive Session was opened at 7:50 p.m. regarding the following closed session items:

1. Conference with Property Negotiator – Elk Grove Park  
(*Government Code Section 54956.8*)

**N. REOPEN REGULAR MEETING**

1. President McElroy reopened the regular Board meeting at 8:42 p.m. and announced the Board conceptually approved the terms and conditions for an agreement with the County of Sacramento for the CSD to assume operation and maintenance responsibilities for Elk Grove Regional Park; with ratification of the final document at a future Board meeting, following review and approval by Legal Counsel.

**O. ADJOURNMENT**

With no further business, the regular Board meeting was adjourned at 8:46 p.m.

Respectfully submitted,

Rita K. Velasquez  
Secretary of the Board